

AGENDA

Meeting: Officer Appointments Committee

Place: Kennet Room - County Hall, Bythesea Road, Trowbridge, BA14 8JN

Date: Wednesday 17 July 2024

Time: 9.00 am

Please direct any enquiries on this Agenda to Kieran Elliott of Democratic Services, County Hall, Bythesea Road, Trowbridge, direct line 01225 718504 or email kieran.elliott@wiltshire.gov.uk

Press enquiries to Communications on direct lines 01225 713114/713115.

This Agenda and all the documents referred to within it are available on the Council's website at www.wiltshire.gov.uk

Membership

Cllr Richard Clewer (Chairman)

Cllr Laura Mayes (Vice-Chairman)

Cllr Ashley O'Neill

Cllr Sam Pearce-Kearney

Cllr Derek Walters

Substitutes:

Cllr Phil Alford

Cllr Ian Blair-Pilling

Cllr Nick Botterill

Cllr Jane Davies

Cllr Brian Dalton

Cllr Nick Holder

Cllr Mel Jacob

Cllr Carole King

Cllr Gordon King

Cllr Dominic Muns

Cllr Tamara Reay

Cllr Paul Sample JP

Cllr Jo Trigg

Cllr Tim Trimble

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Monkton Park, Chippenham

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Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

AGENDA

1 **Apologies**

To receive any apologies or substitutions for the meeting.

2 **Minutes of Previous Meeting** (*Pages 5 - 8*)

To confirm the minutes of the meeting held on 27 March 2024.

3 **Declaration of Interests**

To receive any declarations of disclosable interests or dispensations granted by the Standards Committee or Monitoring Officer.

4 **Chairman's Announcements**

To receive any announcements through the Chair.

5 **Public Participation**

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution.

Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of this agenda no later than 5pm on 10 July 2024 in order to be guaranteed of a written response. In order to receive a verbal response questions must be submitted no later than 5pm on 12 July 2024. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6 **Urgent Items**

Any other items of business, which, in the opinion of the Chairman, should be considered as a matter of urgency. Urgent items of a confidential nature may be considered under Part II of this agenda.

7 **Exclusion of the Public**

To consider passing the following resolution:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Item No. 8 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in paragraph 1 of Part I of Schedule 12A to the Act and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

PART II

Items during consideration of which it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed.

None

8 **Appointment of Chief Executive (Pages 9 - 18)**

To recommend to Full Council the appointment of a Chief Executive.

Officer Appointments Committee

MINUTES OF THE OFFICER APPOINTMENTS COMMITTEE MEETING HELD ON 27 MARCH 2024 AT KENNET ROOM - COUNTY HALL, BYTHESEA ROAD, TROWBRIDGE, BA14 8JN.

Present:

Cllr Richard Clewer (Chairman), Cllr Laura Mayes (Vice-Chairman),
Cllr Derek Walters, Cllr Jane Davies (Substitute) and Cllr Gordon King (Substitute)

17 **Apologies**

Apologies were received from Cllrs Ashley O'Neill and Sam Pearce-Kearney.

Cllr O'Neill was substituted by Cllr Jane Davies. Cllr Pearce-Kearney was substituted by Cllr Gordon King.

18 **Minutes of Previous Meeting**

The minutes of the meeting held on 29 February 2024 were presented for consideration, and it was,

Resolved:

To approve and sign the minutes as a true and correct record.

19 **Declaration of Interests**

There were no declarations.

20 **Chairman's Announcements**

There were no announcements.

21 **Public Participation**

There were no statements or questions submitted.

22 **Urgent Items**

There were no urgent items.

23 **Exclusion of the Public**

It was,

Resolved:

To agree that in accordance with Section 100A(4) of the Local Government Act 1972 to exclude the public from the meeting for the business specified in Minute Number 24 because it is likely that if members of the public were present there would be disclosure to them of exempt information as defined in Paragraph 1 of Part I of Schedule 12A to the Act, and the public interest in withholding the information outweighs the public interest in disclosing the information to the public.

24 **Appointment of Director, Education and Skills**

The Committee undertook an interview process for the appointment of the role of Director, Education and Skills

It was then,

Resolved:

To appoint Kathryn Davis as Director, Education and Skills

(Duration of meeting: 1.30 - 5.20 pm)

The Officer who has produced these minutes is Kieran Elliott of Democratic Services, direct line 01225 718504, e-mail kieran.elliott@wiltshire.gov.uk

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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